

**AIRPORTS
CONFLICT OF INTEREST CODE**

**APPENDIX A
DESIGNATED POSITIONS**

<u>POSITION</u>	<u>DUTIES</u>	<u>CATEGORY</u>
Deputy Director, Airports	Administers departmental policies and programs involving negotiations for acquisition, lease, and disposal of real property interest, and appraisal and relocation assistance activities. Plans, directs development and operation of municipal airports. Approves or recommends financial decisions concerning consultant services related to divisional needs.	1,2
Airports Development Coordinator	Supervises negotiations by subordinate Property Agent(s) and negotiates with special clients in the area of acquisition, lease, disposition, of real property interest, and relocation assistance; makes and reviews appraisals in connection with real property transactions.	1,2
Airport Manager	Manages and operates a municipal airport, controls operations and maintenance of physical facilities and equipment.	2
Management Analyst	Supervises, analyzes and administers revenue plan data, cost and budgetary data, grant and loan requests, and/or agency contracts and payments. Approves and recommends financial decisions. Advises management concerning financial issues.	2
Noise Abatement Officer	Manages noise abatement program and public outreach at municipal airport. Controls operation and maintenance of physical facilities and equipment.	2
Property Agent	Negotiates for acquisition, disposal and lease of real property interest; makes and reviews appraisals in connection with real property transactions; provides relocation assistance.	1
Consultant	As stated in contract. See Appendix B	3

AIRPORTS
CONFLICT OF INTEREST CODE

APPENDIX B
DISCLOSURE CATEGORIES

CATEGORY 1
<p>Report all real property in The City of San Diego or within a two-mile radius of its boundaries (except place of principal residence), in which employee has an equity or secured creditor's interest or in which employee has a decision making capacity with respect to the management, use or disposition of that real property.</p> <p>Report all investments, business positions or sources of income or gifts from:</p> <ul style="list-style-type: none">• Persons or entities negotiating with the City for purchase, lease, use, or sale of public or real property.• Persons or entities which provide services, supplies, materials, or equipment used by the department.• Persons or entities which engage in land development, construction, management, or acquisition or sale of real property. <p>Report all reportable investments, business positions, income and gifts from sources located in or doing business in The City of San Diego, that supply goods or services to The City of San Diego or are granted authority by The City of San Diego to use City facilities.</p>
CATEGORY 2
<ul style="list-style-type: none">• Report all real and investment property interests, business positions and all interests in income or gifts from firms contracting for airport services or supplies with The City of San Diego.
CATEGORY 3
<p>Consultants shall be included in the list of designated employees <u>and shall disclose pursuant to the broadest disclosure category</u> in the Code subject to the following limitation:</p> <p>The Department Director, Deputy Director, Airport Manager or Mayor may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. This determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.</p>